

AGENDA

Issued on 23 May 2013, for the Annual Meeting of the Parish Council and Ordinary Meeting thereafter to be held at The Village Hall, Kirby Misperton on Tuesday 28 May 2013 at 7.45pm

Press and public are invited to attend the meeting

1. To elect the Chairman for the forthcoming year
2. For the Chairman to sign the declaration of office for the forthcoming year
- 3 To receive the report of the outgoing Chairman
4. For members of the Council to sign the declaration of office as per request from RDC

Ordinary Meeting

5. To receive apologies for absence
6. To receive Declarations of Interest in items on the agenda
7. Minutes and Matters arising:
 - a) To approve the minutes of the Meeting held on 26 March 2013
 - b) To consider any matters arising from the meeting 26 March 2013
- 8 Public Session – to allow members of the public to make representations, ask questions and give evidence in respect of any items of business
- 9 Planning
 - a) To consider planning applications received
 - b) To note the following decisions by Ryedale District Council regarding previously received applications
- 10 To consider financial matters
 - a) To receive the report of the internal auditor
 - b) To approve and sign the Annual Return form including the approval of the accounts, statement of variance and bank reconciliation
 - c) To consider the insurance quotes received in respect of the insurance renewal

- d) To agree payment of the cheque list
9. Staffing
- a) To note the hours worked by the clerk from March 25th to May 27th
- 10 Procedural reviews
- a) To review the current Risk Assessment Policy and agree the meeting on which the Assessment should be reviewed
 - b) To review the information contained on the Parish Council website
<http://kirbymisperton.ryedaleconnect.org.uk/>
 - c) To review Asset Register and agree the meeting on which the next review should take place
- 11 To receive reports from Councillors on delegated matters
- 12 To receive information from the Clerk
- 13 Questions to the Chairman
- 14 To note the date of the next meeting