

Minutes of the Kirby Misperton Parish Council held at The Village Hall, Kirby Misperton on for the Annual Meeting of the Parish Council and Ordinary Meeting thereafter held at The Village Hall, Kirby Misperton on Tuesday 29 May 2012 at 7.45pm

Present Councillors K Sanders, S Bulmer, D Corton, K Edmond and P Wicks

Also present Clerk Miss S Brown

1. The Parish Council **resolved to elect** the Cllr K Sanders as Chairman for the forthcoming year. Cllr Wicks proposed the motion, seconded Cllr Edmond.

The Parish Council **resolved to elect** a Deputy Chairman – Cllr Wicks was proposed by Cllr Edmond and seconded by Cllr Sanders

2. The Chairman **signed** the declaration of office for the forthcoming year during which time Cllr Bulmer reported on her activities as Chairman during the past year. She proposed thanks to the previous Clerk Mrs Dransfield and to the Councillors for their support over the year.

3. No apologies for absence were received

4. No Declarations of Interest in items on the agenda were received

5. Minutes and Matters arising:

- a) The minutes of the Meeting held on 24 April 2012 were **approved**

- b) The minutes of the Meeting (Planning) held on 9 May 2012 were **approved**

- c) The minutes of the Meeting held on 31 January 2012 were **approved**

- d) Cllr Wicks **asked** the Clerk if a response from area Councillors had been received subsequent to the meeting of 24 April 2012 – the Clerk reported that no response was received to date

6. No members of the public to made representations, asked questions or gave evidence in respect of any items of business

7. Planning

- a) Planning applications were received in respect of:

[12/00477/73A](#) | Removal of Condition No. 02 of approval 3/71/1T/FA dated 03.05.1994 to allow a year round opening season for the holiday occupation of units on the red lined area known as Woodlands Fields 169 and 189 on the submitted 1:2500 plan | Flamingo Land

Ltd Main Street Kirby Misperton Malton North Yorkshire YO17 6XL

The Parish Council **noted** the receipt of the application and made the request that the same restrictions as agreed within the decision made within 12/00106/73A are adhered to given that the circumstances prevalent at the time of the conditions being set have still not changed.

[12/00478/73A](#) | Removal of Condition No. 01 of approval 5/6/739 dated 05.03.1963 and Condition No. 01 of approval 5/6/739B dated 11.02.1969 to allow a year round opening season for the holiday occupation of units on the red lined area known as Willowgrove/Hawthorne Fields 242 and 244 on the submitted 1:2500 plan | Flamingo Land Ltd Main Street Kirby Misperton Malton North Yorkshire YO17 6XL

The Parish Council **noted** the receipt of the application and made the request that the same restrictions as agreed within the decision made within 12/00106/73A are adhered to given that the circumstances prevalent at the time of the conditions being set have still not changed

- b) The Parish Council **noted** the following decisions by Ryedale District Council regarding previously received applications

[12/00333/FUL](#) Erection of 46 metre high vertical swing theme park ride | Flamingo Land Ltd Main Street Kirby Misperton Malton North Yorkshire YO17 6XL

Conditional approval

[12/00173/HOUSE](#) | Formation of vehicular access and parking area | 2 Woodlands Main Street Kirby Misperton Malton North Yorkshire YO17 6XW

Approved

- 8 To consider financial matters
- a) The Parish Council **received** the report of the internal auditor
 - b) The Parish Council **approved and signed** the Annual Return form including the accounts, statement of variance and bank reconciliation
 - c) The Parish Council **resolved** to pay Mr Andrew Husband in respect of the internal audit 2011/12 £25.00
 - d) The Parish Council **reviewed and agreed** the financial standing orders (including amendments reflected during the internal audit) deferred from April meeting
 - e) The Parish Council **noted and agreed** to reimburse expenses incurred by the Clerk to the value of £21.56 on submission of receipts.
 - f) The Parish Council considered a request from Ryedale Community Transport for financial support, which after discussion was **declined**

9. Staffing

- a) The Parish Council **received** the revised contract for the Clerk – this was **accepted and agreed**
- b) The Parish Council **noted** the hours worked by the clerk from April to the start of the May meeting as 11.75hrs
- c) The Parish Council **agreed** the submission for payment to Autella for the Clerk's hours and expense reimbursement.

10 Procedural reviews

- a) The Parish Council **reviewed and accepted** the current Risk Assessment Policy and made **note** that the Churchyard should also be included within this at the next review.

The Parish Council **agreed** that the Assessment should be next reviewed at the January 2013 Ordinary Meeting

- b) The Parish Council **reviewed and accepted** the Standing Orders (including amendments highlighted by the internal audit 2011/12) and **agreed** the next review of Standing Orders should occur in July 2013
- c) The Parish Council **reviewed** the Asset Register but requested acceptance to be deferred until all locations were validated.
- d) The Parish Council **deferred** the review of the Health and Safety Policy and the date of the meeting on which the next review should take place
- e) The Parish Council **deferred** the review the Freedom of Information Policy and the date of the meeting on which the next review should take place

11 The Parish Council received reports from Councillors on delegated matters;

Cllr Corton reported that the Clerk should be asked to write to Mr Denny at Yorkshire Water requesting a date for hedge cutting at the village depot

Cllr Wicks reported that the Parish Plan was still an ongoing project and further information will be available at a later meeting

12 The Clerk notified the Council that she would be attending the Parish Liaison Meeting at Ryedale House on Wednesday 30 May and asked if there were any Councillors who wished to accompany her. Cllr Sanders agreed to attend.

The Clerk advised the Committee that the invoice from Autella regarding the end of

year payroll would be processed on receipt of the new cheque book and she would report to Council the number of the cheque and value at the next meeting.

- 13 There were no questions to the Chairman
- 14 The Parish Council noted date of the next meeting – 31 July 2012 at 7:45pm in the Village Hall

The meeting closed at 8:56 pm

Ord minutes signed **K SANDERS**