

Minutes of the Ordinary Meeting held at The Village Hall, Kirby Misperton on Tuesday 24 July 2012 at 7.45pm

Present Councillors K Sanders(Chairman), K Edmond and P Wicks

Also present: 2 members of the public and Clerk S Brown

1. Apologies for absence were **received** and **accepted** from Cllrs Bulmer and Corton.
2. There were no Declarations of Interest in items on the agenda
3. Minutes and Matters arising:
 - a) The Parish Council **approved** the minutes of the Meeting held on 19 June 2012
 - d) There were no matters arising from the meeting 19 June 2012
4. Public Session – there was no representation made at this point in the meeting in respect of items on the agenda.
5. Planning
 - a) No planning applications had been received since the previous meeting.
 - b) The Parish Council **noted** the receipt of intention by Telsa to carry out 3D Seismic surveying in the Vale of Pickering.

The Parish Council also **requested** that the Clerk confirm permission to publish a notice on the Parish Notice Board.
6. The Parish Council **noted** the following decisions by Ryedale District Council regarding previously received applications
 - a) [12/00478/73A](#) | Removal of Condition No. 01 of approval 5/6/739 dated 05.03.1963 and Condition No. 01 of approval 5/6/739B dated 11.02.1969 to allow a year round opening season for the holiday occupation of units on the red lined area known as Willowgrove/Hawthorne Fields 242 and 244 on the submitted 1:2500 plan | Flamingo Land Ltd Main Street Kirby Misperton Malton North Yorkshire YO17 6XL

Conditional Approval
 - b) [12/00477/73A](#) | Removal of Condition No. 02 of approval 3/71/1T/FA dated 03.05.1994 to allow a year round opening season for the holiday occupation of units on the red lined area known as Woodlands Fields 169 and 189 on the submitted 1:2500 plan | Flamingo Land Ltd Main Street Kirby Misperton Malton North Yorkshire YO17 6XL

Conditional Approval

7. To consider financial matters

- a) The Parish Council **received** a status report in respect of the external audit advising no outstanding issues.
- b) The Parish Council **agreed** the payment by cheque to Autela Ltd for £12.58. Cheque number 211 for £25.16 was **signed** by Council in respect of this and a prior invoice.
- c) The Parish Council **noted** and **agreed** reimbursement of expenses incurred by the Clerk totalling £9.24.
- d) The Parish Council **received** a status report from Cllr Edmonds subsequent to the meeting of Ward members at Swinton Reading Rooms.

The Parish Council **resolved to request** Cllr Edmonds submits a proposition for individual village facility improvement or a straight split of monies from the pot 1 fund. **Proposed** by Cllr Wicks, **seconded** Cllr Sanders.

- e) The Parish Council **received** information regarding the cost and criteria for Salt Bins requested at the meeting of June 2012.

The Parish Council **requested** the Clerk to approach NYCC with a view to installing 1 x 200 litre salt bin at Ducks Farm Close and 2 x 300 litre salt bins on Habton Road and near the Old School House.

8. Staffing

- a) The Parish Council **agreed** to the request from the Clerk to apply for a bursary for funding from DEFRA for continued training to complete the CiLCA qualification.
- b) The Parish Council **noted** the hours worked by the clerk from May to 23 July 2012 meeting as 12.25hrs
- c) The Parish Council **agreed** the submission for payment to Autella for the Clerk's hours and expense reimbursement.

9. Procedural reviews

- a) The Parish Council **reviewed** the revised Asset Register and **requested** the Clerk to investigate the ownership and possible transfer of street lighting on Ducks Farm Close and Shire Grove
- b) The Parish Council **received** additional information regarding the requirement for a Health and Safety Policy and resolved to defer further discussion until

2013

- c) The Parish Council **received** the revised Declaration of Interest forms for submission to Ryedale District Council.

The Parish Council further **noted** that there was a requirement to complete these forms for submission to Ryedale District Council noting that failure to register has been made a criminal offence but would not stop the Cllr acting as a member.

- d) The Parish Council **deferred the review** of the Freedom of Information Policy.

- 10 The Parish Council **resolved** to respond to the consultation document for Closed Churchyards for submission to Ryedale District Council

Suspending standing order the 2 members of the parochial council **assisted** the Parish Council with the responses, clarifying specific detail. Councillors extended their thanks on completion of the document.

The Parish Council **resolved** to investigate, with the assistance of the Church Warden the ownership of boundary walls and full facility repair and insurance details.

- 11 The Parish Council **agreed to support** the recommendation by YLCA to encourage the positive submission for the removal of two signatories on payments thus enabling payment by electronic means

The Parish Council requested the Clerk to **respond positively** to the consultation paper.

- 12 Cllr Wicks reported that he was in the process of contacting Maggie Farey to look into the process of creating a Parish Plan.

Cllr Wicks passed details to the Clerk of the contact at Ryedale House to investigate what we need to know for setting up a Parish Council web site.

- 13 The Clerk reported correspondence received from the National Trust and the Malton Rural CAP Group.

The Clerk passed on her apologies but she would be unavailable to attend the next meeting in September due to a personal commitment, an offer of Clerk cover had been received by another colleague – Councillors requested that the September meeting be moved to 9 October 2012

- 13 There were no questions to the Chairman

- 14 The date of the next meeting is 9 October 2012