

# AGENDA

**Issued on 20 November 2012, for the Ordinary Meeting to be held at The Village Hall, Kirby Misperton on Tuesday 27 November 2012 at 7.45pm**

## **Press and public are invited to attend the meeting**

1. To receive apologies for absence
2. To receive Declarations of Interest in items on the agenda
3. Minutes and Matters arising:
  - a) To approve the minutes of the Meeting held on 9 October 2012
  - b) To note the publication of the Parish Liaison meeting minutes held on 17 October 2012 on the Ryedale District Council website
  - c) To consider any matters arising from the meeting 9 October 2012
4. Public Session – to allow members of the public to make representations, ask questions and give evidence in respect of any items of business
5. Planning
  - a) To consider planning applications received by Ryedale District Council
  - b) To consider planning applications received by NYCC :
6. To note decisions by Ryedale District Council regarding previously received applications
7. To consider financial matters
  - a) To agree payments to be made in respect of the cheque list
  - b) To consider the draft budget for the period April 2013 to March 2014
  - c) To agree in principle the precept request for the period April 2013 to March 2014
  - d) To decide if a separate meeting is required subsequent to the confirmation of “freezing” of precept
8. Staffing
  - a) To note the hours worked by the clerk from 9 October 2012 to 27 November 2012 and agree the submission to Autella for processing
  - b) (The Clerk will be asked to leave for this item) To consider the action required for performance review of the Clerk.

9. Procedural reviews

- a) To note the start of training for the Council website on 28 November 2012 at 2:00pm
- b) To review the Freedom of Information Policy and agree the meeting on which the next review should take place
- c) To note areas for future consideration:
  - i) Consolidated document of information (Council pro-activity document previously referred to as the Council publication scheme) which will assist in the population and development of the website.
  - ii) Handling complaints
  - iii) Grant award policy

10 To receive reports from Councillors on delegated matters

11 To receive information from the Clerk

12 Questions to the Chairman

13 To note the date of the next meeting