

## **Minutes of the Annual meeting and subsequent Ordinary Meeting held at The Village Hall, Kirby Misperton on Thursday 29 May 2014 at 7.45pm**

Present Councillors K Sanders, D Corton, K Edmond and P Wicks

Clerk Miss S Brown and 1 member of the public

1. The Chairman for the forthcoming year (Local Government Act 1972, Section 15, paragraph 2.) was elected;

Chairman Cllr Paul Wicks

Proposed Cllr K Edmonds Seconded Cllr K Sanders

2. Cllr K Edmonds was elected as Deputy Chairman under delegated authority

Proposed Cllr D Corton Seconded Cllr K Sanders

3. The Chairman to signed the declaration of office for the forthcoming year (Local Government Act 1972, Section 83, paragraph 4).

4. The Deputy Chairman to signed the declaration of office for the forthcoming year

5. The outgoing Chairman thanked Council for their help and support for the past year and wished the new Chairman success for the forth coming year.

Meeting closed 19:50

### **Ordinary Meeting**

4. No apologies for absence were received

5. No Declarations of Interest in items on the agenda were received

6. Minutes and Matters arising:

a) The minutes of the Meeting held on 27 March 2014 were received and approved

b) The Council received information from the Clerk as a result of questions raised in the minutes of the previous month. She also apologised for omitting to get information in respect of agenda item/minute 14 page

7. No additional items were raised by members of the public over those reported on in item 6b above

8. Planning

a) The Council had no objection to the planning application received (14/00435/HOUSE)

9 To consider financial matters

- a) Mr D Chambers is to be asked to complete the internal audit for Council due to the illness of the previously appointed auditor
- b) The Council received the Annual Return and audit pack for submission to the Internal Auditor and approved the accounts, statement of variance and bank reconciliation
- c) The Council received the financial statements in respect of funds held and money movement since the start of the financial year
- d) The Council approved and issued cheques in respect of the attached cheque list

10 War Memorial

- a) The Council received correspondence in respect of the "War Memorial Fund"
- b) The Council deferred the decision to resurrect the Fund as a Parish Council body due to the memorial being for commemoration of those who served in the Parochial Parish and surrounding area. The Clerk is to contact surrounding parish councils.

Cllrs to approach Bridget Atkinson, The Rector of St Lawrence's and the Methodist Church

- c) No current action for this agenda point

11 The Council received the Parish Plan information and circulated replies to the questionnaire collated by RDC

It was agreed to publish the information at a meeting on 24 July 2014 in replacement of the Open Meeting of Council cancelled in May

12 Council

The Council received notification of correspondence received since the previous meeting including;

YLCA service supply email  
FOI email  
Ryedale YLCA branch meeting  
Policing questionnaire from J Mulligan

13 Cllr Wicks reported that the web site had received 75 visits in May and 69 visits in April.

Cllrs Wicks and Sanders advised Council that they would be performing the Clerk's

staff appraisal after the current meeting.

- 13 The Clerk reported that she had worked 18 hrs from the date of the previous meeting to the 28 May 2014
- 14 The Chairman was asked to consider the creation of a Welcome Pack for those moving into the area. The matter is to be included on a forthcoming agenda where the content could also be discussed should agreement be made as to the pack
- 15 The date of the next meeting Thursday 31 July 2014

Meeting closed 9:10pm