

Minutes of the Ordinary Meeting held at The Village Hall, Kirby Misperton on Tuesday 9 October 2012 at 7.45pm

Present Councillors K Sanders(Chairman), S Bulmer, D Corton, K Edmond and P Wicks

Also present: Mr Tony Norris of NYCC Waste Management Team and Clerk S Brown

1. There were **no** apologies for absence
2. **No** Declarations of Interest in items on the agenda were received
3. Minutes and Matters arising:
 - a) The minutes of the meeting held on 24 July 2012 were **approved**
 - b) The Parish Council deferred discussions regarding the Parish Plan until a future meeting.

CLlr Wicks reported back on the meeting held with the Ryedale District Council representative in respect of the website development
4. No members of the public were present to make representation in respect of agenda items
5. Planning
 - a) Mr Norris of NYCC Waste Management Team reported to the Parish Council feedback resultant from the public meeting held in September. He also noted the concerns expressed by Council and provided a brief description of the project stages including addressing the impact of traffic to the A169.
 - b) The Parish Council received a planning application in respect of :

[12/00881/HOUSE](#) Erection of gabled first floor extension, formation of personal entrance doors and rooflight to south elevation and installation of rooflight and window to north elevation | The Dovecote Main Street Kirby Misperton Malton YO17 6XL

The Parish Council had no objection to the application received but expressed concern that the removal of a parking space may add to road congestion.
6. The Parish Council **noted** decisions by Ryedale District Council regarding previously received applications

[12/00532/FUL](#) Erection of 1 no. 24.6m high (overall tip height 34.2m) 50kw wind turbine to generate electricity for on farm use | Wind Turbine At Northfields Farm Wandale Lane Great

Conditional approval

[12/00750/HOUSE](#) Erection of 2m high brick wall to replace existing wooden fence and 1m high brick wall to front of house | 7 High Row Kirby Misperton Malton YO17 6XN

Conditional approval

7. To consider financial matters

- a) The Clerk reported that Mazars had completed the Annual Audit of the accounts and returned both the Annual Return and back up documentation.

The Clerk read out the Audit statement recorded by Mazars and recorded the intention to display the “Notice of conclusion” from Thursday 11 October 2012 for 14 days thereafter.

The Council agreed to administration charges of £5 for any requests for a hard copy of the Annual Return.

- b) The Parish Council **approved** payments to be made in respect of the cheque list.
- c) The Parish Council made **no further requests** in respect of monies available from the Community Investment Fund
- d) The Parish Council **supported** the request for funding from “Pot 1” of the Community Investment Fund

The Clerk reported that the next meeting of this committee is on 17 Oct and Cllr Edmonds has agreed to represent the Council.

8. Staffing

The Parish Council **noted** that the Clerk worked 13.25 hours.

The Council requested this information to be forwarded to Autela for processing

9. Procedural reviews

- a) The Parish Council **received** confirmation that the street lights in Duck Farm Close and insured and maintained by NYCC
- b) The Parish Council **agreed** to register Kirby Misperton for Data Protection.
- c) The Parish Council **resolved** to accept the facility provided by Ryedale District

Council to start designing a Parish Council website

- d) To review the Freedom of Information Policy and agree the meeting on which the next review should take place.

This item was **deferred** to a future meeting

10 Church and Churchyard

- a) The Parish Council **resolved to reinstate** the payment by Council for the Closed Churchyard of £50.00
- b) The Parish Council **noted** that the current contract for the maintenance of the Church Clock expires in 2016.

11 There were no reports from Councillors on delegated matters

12 The Clerk informed Council of the response received from Yorkshire Water and the status of grounds maintenance for the same area.

The Clerk reported that a meeting with a representative of NYCC had taken place and surveying had been completed to site the requested 3 salt bins.

A receipt of £100 has been received from DEFRA for a bursary to support the continued training for the Clerk.

Notification of the Council Tax Benefit consultation was given to Council and a request to display the information on the notice board was made.

The Clerk notified Council of appointments made for training dates and inter Council meetings

The Clerk requested input from Councillors in respect for the forthcoming budget presentation.

13 A request to the Chairman was made to organise a working party to assist in the maintenance of the roundabout.

It was agreed that this should be done by working party on Saturday 10 November 2012 at 10am.

14 The Parish Council **noted** the date of the next meeting – 27 November 2012

The meeting closed at 9:30pm

signed **PAUL WICKS**