

Minutes of the Ordinary Meeting of Kirby Misperton Parish Council

Tuesday 20th July 2021

The meeting was held at Kirby Misperton Village Hall. No Members of the Public were present.

Present:

Cllr Peter Winter – Chairman

Cllr Jacqueline Cray – Vice-Chairman

Cllr Charles Booth

Cllr Helen Brotherton (and Volunteer Clerk)

Cllr (in waiting) Ken Dale

1. There were no apologies for absence
2. There were no declarations of interest in items on the Agenda
3. RESOLVED that the Minutes of the following meetings should be Approved and signed by the Chairman as a true and correct record:

3.1. KMPC Meeting 18th May 2021 - APPROVED

3.2. XO Meeting 23rd June 2021 - APPROVED

3.2.1 Co-option of new Councillor, Ken Dale

(Minute ref: KMPC 23.06.21 Item # 4)

Ken Dale was duly co-opted as Councillor (Proposed by Cllr Winter, Seconded by Cllr Cray)

3.3. XO Meeting 5th July 2021 - APPROVED

3.3.1 Whilst it was noted that the new Bus Stop Litter Bin had been installed and its design was more in harmony with its proximity to the War Memorial Roundabout, there were significant concerns that it was already suffering from over-use and therefore excess litter in the Bus Stop area. There have been yet more complaints about litter from villagers. Clerk to contact RDC "Streetscene" to check it is indeed emptied twice weekly, as advised. Cllr Dale requested that the Clerk finds out which days it is scheduled to be emptied and that he will report back as to whether this is the case or not.

4. Ongoing issues (matters arising) from these meetings, were all covered elsewhere on the Agenda.

4.1 After a discussion about plans for improving, renovating and cleaning the War Memorial & the Roundabout, the following actions were agreed:

- The recent efforts to keep the hedge trimmed and weeds at bay was a success but it was agreed that this should be a more "little and often"

regular effort. Cllr Cray to suggest some dates each month, not necessarily at weekends, when two or more Councillors (or any other volunteers) could, weather permitting, continue the maintenance.

- Cllr Cray has agreed to discuss informally, with a person in a neighbouring village, who may give some garden design advice
- Cllr Brotherton noted that the church in Malton had an area, sponsored by RV Rogers, filled with sponsored, charity contributing (Ryedale Special Families) roses, named The Ryedale Rose – Cllr Cray agreed to approach Rogers with a view to a smaller scale similar idea for the Roundabout.
- Clerk to ask for guidance and advice from NYCC Highways as to the re-siting of some of the roundabout signage
- Clerk to circulate the PDF Guide pamphlet on Cleaning War Memorials to all Councillors so that a plan of action could be agreed in time for Remembrance Day 2012
- Further progress on grant applications for renovations from the War Memorial Trust will continue in the Autumn

5. Planning

5.1 It was noted that the Planning Application 21/00579FUL Stainers Farm, Little Barugh is still showing as “pending consideration” - no further action required and that there were no new Planning Applications to discuss or approve.

6. Financial Matters

6.1 RFO & Chairman are still to agree a date at the end of the Summer to discuss the Transparency Code Checklist and to do a proper handover of the website and its strategic documents. The Audit Action Plan is already underway with more stringent Internal Controls in evidence.

6.2 RFO shared information regarding Bank & Cheque Book Reconciliations and Receipts and Payments by emailing all Councillor's in advance of the meeting, all the necessary documents. The only Cheque (#367 for £16.88) to approve and sign was for YLCA Training, as agreed in the Training budget.

6.2.1 It was RESOLVED to increase the Emergency Delegated Spending for the Clerk / RFO from £100 to £250 and for the Clerk to produce a further Addendum to the Financial Regs June 2020 Addendum May 2021. Cllr Winter to upload the Addendum to the relevant section of the website.

6.3 The Clerk confirmed there was still 2020/21 Budget left should any Councillor wish to undertake any appropriate Training. Both the Clerk and Cllr Winter reiterated that the YLCA webinars were proving very insightful and good value.

6.3.1 – The Chairman gave a brief summary of key points and guidance gleaned from the Basic Understanding of Planning YLCA Training Session he attended on the 15th July 2021. He shared the key points and understandings of the important differences between Material & Non-Material considerations in any review of a Planning Application. This was deemed very useful information by the full Council. Cllr Winter added that there were some changes ahead with regards to devolving more power to Parish Councils in Planning Matters, but that there would be a curtailing of requests for “Extensions to Deadlines” for Planning Applications. In its place, the Clerk may be delegated to give

comments and approvals on Planning Applications. *The Clerk to request clarification on this from the YLCA.*

6.4 The RFO gave an update of the 2021/22 General Budget and it was agreed that the issue of Reserves should be looked into again by the Clerk – is £500 too much if there are little or no regular monthly outgoings? The rest of the Budget was looking very positive and was giving the Council hope and scope for potentially very positive community activities to benefit the whole village. The Clerk advised that a VAT reclaim was in progress and that this should yield an additional £131.00 rebate for the Council

6.4.1 Data Protection & GDPR update – Clerk still to action this – to get the Council registered and protected against any breach of GDPR guidelines.

7. Village Matters & Matters requested by Councillors

7.1 KM8 / Third Energy – update from Cllr Cray. No positive news in that the attempts to plug the wells with various materials to stop fugitive emissions continue to fail. As KMPC will enthusiastically support any new thermal energy initiative, it was agreed that, as Cllr Dale has experience of the gas and oil industries, that Cllr Cray requests that he be permitted to join the next KM8 Liaison meeting.

7.2 Local Government Restructure – no decisions have yet been made as to which Local Government Model will be adopted. This item will remain on the Agenda until there is a decision and Cllr Winter can report on how the changes will impact KM.

7.3 YLCA – update / news – Cllr Brotherton did not attend the meeting on 2nd June as the ex-Clerk was due to preside as Chairman. However, Ms Brown was NOT re-elected to the position of Chairman on this occasion. Cllr Brotherton will endeavour, work permitting, to attend the next meeting

7.4 NYCC Highways & Pavements – Clerk had already circulated the email from NYCC Highways Communications Officer to all Councillors. It is understood that we are to await the findings of a report on the actual seriousness of the state of the Cemetery footpath. Also that the Clerk should pursue Cllr Lindsay Burr for access to the locality fund she holds to help with the urgent repair and renovation work of the path. The Clerk advised that the out of order streetlight outside Woodlands on Main Street had been repaired.

There was a further discussion about the situation of blocked gullies, gullies collapsed with tractor traffic, sewage problems etc. Cllr Dale had done a walking survey of critical points in the village, backed up by photos, which he will circulate. It was agreed that a full survey and report should be prepared for the Clerk to initiate a complaint and request action via the NYCC Parish Portal. Clerk to also request the copy of the map and layout of the gullies and the cleaning rota from Highways

7.4.1 RDC – Streetlight Management budget. Clerk is STILL to approach RDC to request information about any possible costs for streetlight maintenance for those KMPC is responsible for. Cllr Cray advised that each lamp is marked with Blue (Ryedale); White (NYCC) and Orange (KMPC). Cllr Booth agreed to do a tally up of how many Orange ones

7.5 (all Agenda sub-items) There was a robust discussion about the perceived increase in the Litter problem & that it appears to be worsening. Despite the valiant efforts of the Litter Picking exercises run by the Environmental Group, we still need more solutions. There will need to be another community effort in the Autumn after the verges have been cut, as in the Summer it is almost impossible to access and retrieve the mass of litter. As this problem particularly and specifically impacts the end of the village nearest to Flamingo Land

and their visitors, it was agreed that the Council should request a meeting with the FL Management in October, ideally before half term, in order to raise the concerns about traffic, parking, litter, overgrown hedge and pavement issues. It was also noted that the sound levels from the FL pub and events had seemingly increased this Summer. This should continue to be monitored over the Summer for inclusion on the Agenda at the FL meeting. Clerk to also ascertain prices for "Take Your Litter Home" signs from RDC and before decisions are made about extra bins, to better understand the refuse collection rota.

7.6 Malton to Pickering Cycle Route – it is now known that it will be some time before the final stage of this route is completed. However, concerns about increased cycle traffic in the village led to a discussion about the need for more action / progress on traffic calming measures. Noted by Cllr Booth that we should remain cognisant that this is a rural area, the increase in contractor vehicles and farm traffic, plus cyclists, plus inconsiderately parked cars have led the Council to believe it is more dangerous on Main Street than when the last traffic survey was undertaken in October 2019. Cllr Winter recommended us to look at the 20 mph petition he has circulated. The Clerk has agreed to pursue the "95 Alive" Campaign with North Yorkshire Police. Cllr Winter to ask the Hovingham PC Chairman how their traffic project got started.

7.7 HM Queen's Platinum Jubilee – Beacons and other events. Cllr Winter to ask previous Chairman, Ken Edmonds, what the activities and beacon consisted of for the Diamond Jubilee in 2022. Agreed that we should liaise with Village Hall Committee so that a joint Community Event can be organised. (*Keep on Agenda for further developments*)

8. Other Council Matters

8.9 "Meet the Council" Social Event – Saturday 14th August – *Clerk apologised for the error in the Agenda continuing to state 17th July! The new date WAS circulated on 1st July Newsletter.*

- Guest Speakers:
 - Andrew Santon for Highways is no longer able to come
 - Nigel Brotherton for St Laurence's Project is confirmed.
 - Mark Upton – Ryedale District Fire Service – still waiting for his confirmation to talk on Community Safety issues in Rural Communities
 - A KM8 representative – Cllr Cray to ask
 - Cllr Steve Mason – our ward councillor at RDC (and Environment specialist) – Cllr Winter to ask
- Marketing – Cllr Brotherton to ask local designer for possible help with flyer. Cllr Cray to contact HPE (local printers) about production of approx. 350 A5 flyers to accompany the Newsletter distribution. Include on Website and on Notice Board
- Organisation – Cllr Brotherton to continue baking and to liaise with the help of Cllr Cray, whether the previously offered help with Teas and Coffees is still on the table from the Village Hall Committee. The Clerk confirmed the Main Hall has been booked for this event.

It was agreed that as there were a lot of Action Points after this meeting and that the next meeting was after the "Meet the Council" event, that there was ample time to plan the next Agenda.

To confirm the date of the next meeting as Tuesday 21st September 2021.

*Cllr Booth advised he would not be available for the planned meeting on the 23rd November. At the next meeting in September, the decision will be made to whether move the meeting date or to go ahead now that we are Quorate with our new and very welcome member, Cllr Dale.

There being no other business, the Chairman thanked those present for their attendance and declared the meeting closed at 21h05

Signed:.....

CHAIRMAN

Date:.....22/9/21.....