

Minutes of the Ordinary meeting of Kirby Misperton Parish Council

Tuesday 18th May 2021

The meeting was held at Kirby Misperton Village Hall. No Members of the Public were present. Full Covid Risk Assessment Guidelines & Procedures were followed.

Present:

Cllr Peter Winter – Chairman

Cllr Jacqueline Cray – Vice – Chairman

Cllr Charles Booth

Cllr Helen Brotherton (and Volunteer Clerk)

1. There were no apologies for absence.
2. There were no declarations of interest re. items on the Agenda.
3. **RESOLVED** that the Minutes of the following meetings should be Approved and signed by the Chairman as a true and correct record:
 - 3.1. KMPC Meeting 10th March 2021 - APPROVED
 - 3.2. XO Meeting 7th April 2021 - APPROVED
 - 3.3. Annual Parish Meeting 4th May 2021 - APPROVED
 - 3.4. Annual General Meeting of the Parish Council 4th May 2021 - APPROVED
 - 3.4.1. Declarations of Office from the new Chairman & Vice Chairman elected on 4th May 2021 were duly signed and witnessed by the Proper Officer.
4. Ongoing issues (matters arising) from these meetings, not covered elsewhere on this Agenda.
 - 4.1. War Memorial & Roundabout project – HB advised that no further progress had been made on the Project since the last meeting due to the onerous task of preparing for the Annual Internal Audit for 2020/21 after the resignation of the previous Clerk. HB to contact Highways regarding the possibility of re-siting of the signposts when and if the Memorial itself could be re-sited to the centre of the Roundabout and restoration completed.
5. Planning
 - 5.1 The Planning Application 21/00579FUL for Stainers Farm, Little Barugh / Kirby Misperton was discussed at length with concerns regarding health and safety along the road / footpath versus the efforts of the applicant to expand a local business. With some regret, the Council RESOLVED to respond to RDC Planning with a recommendation to turn down the application. The Clerk was asked to do this through the new access via the RDC Planning Portal before the deadline of 2nd June 2021

6. Financial Matters

6.1 RFO updated the Council on the Internal Audit process and likely action points being the unresolved issue with HMRC for the previous Clerk and her failings to correctly lodge her own payslips and records with HMRC thus leaving the Council open to investigation and fines.

6.2 Payment by cheque of the BHIB Council Insurance for 2021/22 was approved and cheque signed.

6.3 Training Budget – It was **RESOLVED** that the Chairman's attendance of YLCA Clerk Training to better understand the role in December 2020 should be retrospectively included in the agreed Training Budget for 2021/22

6.4 General Budget review – it was noted that without any Budget from the previous Clerk, there are still some potential "missing" items to be included in the Budget going forward e.g. Streetlight management. Clerk to ascertain which Streetlights might be the responsibility of KMPC and what the costs involved would be.

6.4.1 Data Protection & GDPR update – Clerk advised that although there was a provision within the budget for payment of a Data Protection Annual Fee (£35.00) that research showed that the previous Clerk had failed to register KMPC but that this could be rectified for a fee of £40.00. **RESOLVED** that the Clerk should proceed to action this forthwith.

7. Village Matters & Matters requested by Councillors

7.1 KM8 / Third Energy update: Cllr Cray advised that despite there having been two failed attempts to cap the wells, either the product used or the machinery to facilitate the capping, had failed. However, there is no danger posed and KM and residents are safe from fugitive emissions.

7.2 Local Government Restructure update: Cllr Winter confirmed that RDC had voted for the "East West" model and that there was a two year timeframe for the restructuring. No decision has been announced as to which model will be formally adopted.

7.3 YLCA – update / news – update: Cllr Brotherton advised that some general meetings, including Branch meetings and the free of charge Forums will continue as Zoom forums / meetings

7.4 NYCC Highways & Pavements: The Clerk advised that no further information had been received from Highways Communications Team nor the offer to request possible financial assistance from Cllr Lindsay Burr's funds has happened. The response so far has been that the Highways Engineers had reported that the condition of the pavement from the Church to the Cemetery is "not bad enough". Clerk to continue to apply pressure to get satisfactory responses.

7.5 Litter problem & solutions update: Cllr Winter updated the Council on plans for the Great British Spring Clean week and the KM Environmental Group Litter Pick. Flamingo Land have been approached and have agreed to supply some litter pickers and other equipment to assist. It was agreed that a siting of an additional litter bin and signage in the layby by the Church could improve matters. The Clerk was asked to approach RDC Streetscene to ask about purchasing / acquiring an additional bin plus installation & emptying etc.

7.6 Malton to Pickering Cycle Route – the Clerk had circulated the response from Howard Wallis at RDC about Council’s concerns for health and safety. Although Mr Wallis had shared a Risk Assessment and a number of other documents, he had confirmed that there had not been an Equality Impact Assessment. Cllr Cray has been tasked with finding out if this is legally mandatory and if so, for the Council to prepare a response accordingly.

8. Other Council Matters

8.1 It has been established that the current limit for the number of Councillor’s with RDC is still just 5 members. An application would need to be made if this were to be increased. Whilst the Vacancy remains officially open, the Council understands there may be a person/ persons interested in applying to be co-opted for this role.

8.9 “Meet the Council” Social Event – Saturday 17th July – further planning is required, and will mostly take place informally as the next scheduled KMPC meeting is after this event i.e. 20th July. Guest Speakers have been tentatively approached, the Village Hall has been booked and the Committee there are willing to make it more of a social event after the Council Question & Answer Session i.e. a Village Lunch (Paella) etc. HB to prepare a draft plan for the Event.

To note that the date of the next meeting is planned for Tuesday 20th July 2021, subject to Councillor availability.

There being no other business, the Chairman thanked those present for their attendance and declared the meeting closed at 19h50

Signed:.....

CHAIRMAN

Date:.....20th JULY 2021.....