

Minutes of the Ordinary Meeting of Kirby Misperton Parish Council

Tuesday 26th April 2022

The meeting was held at Kirby Misperton Village Hall. No Members of the Public were present.

Present:

Cllr Peter Winter – Chairman

Cllr Jacqueline Cray – Vice-Chairman

Cllr Charles Booth

Cllr Helen Brotherton (& Volunteer Clerk)

1. Cllr Ken Dale gave his apologies for absence
 - 1.1. As Cllr Dale had already submitted his letter of Resignation to the Chairman which has been accepted, he will be stepping down at the forthcoming Elections in May 2022. Cllr Dale advised he was not able to attend this meeting.
2. Declarations of interest in items on the Agenda. Cllr Brotherton advised she had approached Colin Pepler, (Not Just Mowing) regarding him quoting for the Roundabout work.
3. It was RESOLVED to approve the Minutes of the following meeting, as a true and correct record:
 - 3.1. KMPC Meeting 2nd February 2022 - APPROVED
4. Ongoing issues (matters arising) from this meeting, were all covered elsewhere on this Agenda.

4.1 War Memorial & Roundabout project and update:

Cllr Brotherton & Cllr Cray reported on the site meeting at the Roundabout on 16th March 2022, with Jonathan Dickens, Maintenance manager (Acting) for Area 4 Highways, NYCC. Should works proceed on the roundabout, the Council should apply for a Street Furniture Licence to give notice to NYCC of intended works and plans, which upon approval, NYCC would assist with safety and risk management of undertaking work on the roundabout. It was agreed, in principle, that cosmetic changes (re-surfacing the centre, re-planting the circular edge etc) could go to planning stage and as long as nothing would obstruct visibility, there would likely be no objections. Mr Dickens gave some pointers as to improving the look of the site, including an option to re-paint the legs of the signage sited there. No signs could be re-sited from current positions. Cllr Cray was also given some additional guidance about hoped for improvements to the stone planters to possibly be sited at the three village Signs. It was confirmed that siting planters on top of the stone signs would not be acceptable and that we should consider planters / plans for either side of the signs (not in front as this would obscure the visibility).

Cllr Brotherton has requested a quotation and plan for the roundabout from a new local gardener, Christopher Humphries. Cllr Cray again proposed the person in Butterwick who

may be able to help, but she needs to be approached and asked about design ideas if to be of any use. Council should seek to have three independent quotations for design and works to improve the roundabout. Colin Pepler of Not Just Mowing has advised he would not be in a position to quote until July at the earliest and his availability would not be until Autumn 2022.

Cllr Booth confirmed he would undertake the strimming of the vegetation in front of the three village signs as and when required, during the growing season.

5. Planning

5.2 It was noted that no new Planning Applications were forthcoming from RDC.

6. Financial Matters

6.1 The RFO advised the following in relation to the Audit Action Plan and Transparency Code Checklist.

6.1.1. The Fixed Asset Policy and Fixed Asset Policy were APPROVED and are now up on the website.

6.1.2 The figures for the 2021/22 AGAR submission were approved in Draft format and await the next stage of the Internal Audit with the YLCA Appointed Auditor before submitting the final Return for 2021/22.

6.2 RFO advised the following cheques to be signed:

- i. Chq # 381 – YLCA Training – APPROVED
- ii. Chq # 382 – BHIB Insurance – APPROVED
- iii. Chq # 383 – Trophy Shop (for Commemorative Tree Plaque) – part of the Jubilee Budget
- iv. Chq # 384 – J Cray (reimbursement for tub flowers and cherry sapling) – part of the Jubilee Budget
- v. Chq # 385 – B Sykes (reimbursement for the purchase of Flower Tubs) – part of the Jubilee Budget
- vi. Chq # 386 – H Brotherton (reimbursement Jubilee – various items)

6.2.1 The Internal Control signed off on 2nd Feb 2022 is now up on the KM website.

6.3 The Clerk confirmed that the balance of the General Training is £82.50 for 2022 / 23 is available for any Councillor to utilise..

6.3.1 Cllr Winter reported that the Grant Applications webinar (attended in March 2022 but Invoiced in the new Financial Year) was of limited use as it is unusual for a Parish Council to not be responsible for a Community Building – some useful tips have been passed on to the Village Hall Committee

6.4. General Budget Review 2022/23: the RFO shared the new 2022/23 final version Budget which all Councillors present declared to be very clear and positive and that progress towards building spare capacity for funding Community projects, such as the Roundabout, was noted. It was also confirmed that YLCA had appointed the Auditor for the 2021/22 Financial year and that it was to be the same Auditor as last year. The Council is reasonably confident that this Audit will show considerable improvements on the previous year, as the Clerk had put in place most of the outstanding Transparency Code and required documents had been uploaded onto the website. The Clerk believes

that only a standard Risk Assessment remained outstanding on the Audit Check List and that should be straightforward as there is no public building for KMPC to manage and prepare a RA for. The RFO showed the workings for the draft of the AGAR return and was able to illustrate that all the numbers were correct.

6.4.1 The budget for the Queen's Platinum Jubilee was AGREED at £500

6.5 It was AGREED that the Council's Insurance should remain with BHIB for 2022/23 and that the renewal fee of £221.65 was APPROVED

7. Village Matters & Matters requested by Councillors

7.1 KM8 / Third Energy – Cllr Cray confirmed that the work towards transitioning from fossil fuels to renewables continues, despite rumours that the national Government was reconsidering fracking in the light of the current fuel crisis.

7.2 Local Government Restructure – the local Elections will take place on 5th May. All four Councillors had submitted their Nomination papers in time and the Returning officer had confirmed that the Council's seats were unopposed. Cllr Winter will report at the next ordinary meeting on the outcome and any impact on LMPC

7.3 YLCA – No important issues with YLCA were raised.

7.4 NYCC Highways & Pavements – it was noted that the communication of the forthcoming closure of the road to Little Barugh (3rd – 5th May for re-kerbing and re-surfacing) had been actioned with a map and contact number displayed on the Notice board and a mention of the disruption in the Village newsletter.

7.5 Other village matters:

7.5.1 Litter remains a "hot topic" and as we approach the tourist peak season, the Clerk was asked to approach RDC and Streetscene, with particular reference to the "pull-in", (it is not a layby) on the right on the approach to the bridge, exiting the village.

7.6 Traffic & speeding issues

7.6.1 Cycle route

7.6. Having received no response, the Clerk was asked to contact the Parish Clerk of Gt Barugh again to establish how their VAS was funded and organised and what costs could be expected should KMPC wish to pursue this for the village.

7.6.3 Traffic & "20 is Plenty" campaign: KMPC again registered firm support registered support for this with the Campaign's organiser, Anna Semlyen and the Yorkshire representative, Ian Conlan.

7.7 HM Queen's Platinum Jubilee – Beacons and other events

7.7.1 The Jubilee plans are forging ahead with a full programme of events over the four days, fully supported by KMOC in conjunction with the Village Hall Committee and St Laurence's church.

8. Other Council Matters

8.1 It was AGREED that the vacancy for a Councillor to be co-opted, should be advertised on the Notice board, the Website and via the Village newsletter.

8.2 Local Elections – Councillors were reminded to complete their expenses, with Zero amounts and return to RDC as soon as the Election is over.

8.3 Cllr Brotherton advised that she would be submitting a question to the New Police Commissioner regarding support for the “20 is Plenty” campaign and that she would be attending the Zoom meeting with the Commissioner on 26th May.

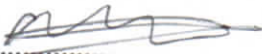
The Council agreed two further dates for ordinary Meetings to take place after the Annual Parish Meeting on 28th May. The Clerk will request availability for the Committee Room from the Bookings manager at the Village Hall.

Subsequent meeting dates agreed:

28th June 2022

23rd August 2022

There being no other business, the Chairman thanked those present for their attendance and declared the meeting closed at 20h50

Signed:.....

CHAIRMAN

Date:..... 28/6/22