**Kirby Misperton Parish Council**

**Clerk: Cllr Helen Brotherton**

**Chestnut House, Main Street, Kirby Misperton YO17 6XL**

**Tel: 01653 669902 / 07485 010305 Email:** [**KMParishClerk@outlook.com**](mailto:KMParishClerk@outlook.com)

Dear Councillor 22nd June 2022

You are summoned to attend the next meeting of Kirby Misperton Parish Council, to be held on Tuesday 28th June 2022 at 7.00pm at Kirby Misperton Village Hall.

Cllr. Helen Brotherton (Clerk)

Meeting information: whilst Covid Risk Assessments and some guidelines have changed, we will continue to maintain some social distancing in the Committee Room and keep it well ventilated. Use of masks is discretionary. Any Members of the Public who wish to attend will be asked to respect these Guidelines. Please ensure that vulnerable adults who join the meeting do have the permission of their guardian.

**AGENDA**

1. To receive apologies for absence
   1. To approve reasons for absence given by Councillors
2. To receive any declarations of interest in items on the Agenda
3. To confirm the Minutes of the following meetings, as a true and correct record:
   1. KMPC Meeting 26th April 2022
   2. KMPC Annual Meeting of the Parish Council 28th May 2022
   3. KMPC Annual Parish Meeting 28th May 2022
4. To receive information on the any ongoing issues (matters arising) from these meetings, if not covered elsewhere on this Agenda and decide further action where necessary.
5. War Memorial & Roundabout project
6. Planning - There are no new Planning Applications to discuss
7. Financial Matters

7.1 RFO to give update on the Internal Audit 2021/22 and to once the Council declares itself Exempt, to approve the submission figures of the Annual Accounting Statement for 2021/22 for AGAR

7.1.1 Financial Risk Assessment & Policy – for approval and adoption

7.1.2 Review of Financial Regulations & Standing Orders for 2022 (see website)

7.2 RFO to share information regarding Bank & Cheque Book Reconciliations and to gain approval & cheque signatures for any payments as required (see list, if applicable).

6.2.1 Internal Controls – on website – agreement required to review more regularly

7.3 Training Budget

7.4 General 2022/23 Budget review (including Review of Reserves as per Audit)

7.4.1 Review of Jubilee Budget spending and reconciliation

7.5 Council Insurance – see website

7.6 Other Best Practice / Statutory Requirements Policies to consider and plan to adopt

7.7 Community Grants

8. Village Matters & Matters requested by Councillors

8.1 KM8 / Third Energy – update from Cllr Cray

8.2 Local Government Restructure – update from Cllr Winter

8.3 YLCA – update from Cllr Brotherton

8.4 NYCC Highways & Pavements – Clerk to update Council

8.5 Other Village matters

8.5.1 Village Noticeboard repair / renewal

8.6 Traffic & speeding issues – general update

8. Other Council Matters

8.1 Councillor Vacancy

AOB

To notify the Clerk of matters for inclusion on the agenda of the next meeting.

To note that the date of the next ordinary meeting will be 23rd August 2022