

Minutes of the Ordinary Meeting of Kirby Misperton Parish Council

Wednesday 31st August 2022

The meeting was held at Kirby Misperton Village Hall.

One Member of the Public was present.

Present:

Cllr Peter Winter – Chairman

Cllr Jacqueline Cray – Vice-Chairman

Cllr Charles Booth

Cllr Helen Brotherton (& Volunteer Clerk)

1. An apology due to an emergency health issue was received from Sarah Barker-Wyatt – see Item 9.1
2. There were no declarations of interest in items on the Agenda.
3. It was RESOLVED to approve the Minutes of the following meetings, as a true and correct record:
 - 3.1. KMPC Meeting 28th June 2022 – APPROVED
4. Ongoing issues (matters arising) from this meeting, were all covered elsewhere on this Agenda.
5. War Memorial & Roundabout project and update:

Three Quotes are required to progress the idea of the roundabout refurbishment. Christopher Humphries of “Spruced Up” has given the Council a fully costed proposal and a PDF presentation. He had advised that works could commence as early as mid-October, if his proposal is accepted. Cllr Cray has arranged for Andrew Karavics of Scampston to quote. Cllr Booth agreed to approach Charles Taylor to see if he could be interested in quoting for the refurbishment project. It was AGREED that given the time pressures for the works to get underway before the Winter weather, that once all three proposals are available for discussion and a potential selection, that an Extra Ordinary Meeting should be called rather than wait for the next scheduled KMPC meeting

6. Planning

6.1 It was noted that no new Planning Applications were forthcoming from RDC.

6.2 The Clerk heard from the Planning Enforcement Officer at RDC, Martin Macbeth, that there has indeed been a deviation from the approved plans at Stocks Brow and that action should be taken to remedy the situation, but that the LPA currently has received no further updates from neither the planning agent nor the owner. It was AGREED that this item should remain on the Agenda until news of a resolution is forthcoming from RDC.

7. Financial Matters

7.1 The Clerk advised that there had been no new revisions of the NALC Model of Financial Regulations since 2019. The current Financial Regulations, with the current

Addendum of the RFO's Spending Powers should be absorbed into an updated document to be adopted formally at the next meeting.

7.1.3 The 5 Jubilee Flower tubs have now been added to the Asset Register – Chairman to sign new Register at next meeting and a plan for re-planting and maintenance should be incorporated in the next budget for 2022/23

7.2 RFO circulated the Bank Reconciliation and Payments & Receipts and a copy of the current spreadsheets plus the current Virgin Money Bank Statement at the meeting. It was AGREED that everything was financially correct. The following cheque was APPROVED

i. Chq # 511 – GDPR Data Protection - £40.00

7.2.1 The Internal Controls will be reviewed at the October meeting.

7.3 The Clerk confirmed that the balance of the General Training is £82.50 for 2022 / 23 is available for any Councillor to utilise.

7.4. General Budget Review 2022/23: the RFO requested that the matter of increasing the Reserve funds should be discussed at the October meeting when there is a full cohort of Councillors present.

7.4.1 Salt Bins – the Clerk requested that Councillors inspect the status of the Council owned Salt Bins as the budget for re-filling had not been utilised in the last Winter period. It was AGREED that the Clerk check in with Highways to ensure the usual annual fill up of the NYCC owned Salt Bin is on schedule as usual for November.

8. Village Matters & Matters requested by Councillors

8.1 KM8 / Third Energy – Cllr Cray confirmed that there are continuing feasibility studies regarding the production of clean renewable energy and that whilst they are not yet complete the work in progress is positive. Cllr Cray reported that there had been a positive reception to the Third Energy guest speakers at the public meeting as part of “Tea & Chat” on 15th July

8.2 Local Government Restructure – Cllr Winter advised that there was nothing new or significant to report, but that he remains in close contact with our re-elected District Councillor and new North Yorkshire Councillor, Steve Mason. RDC will indeed cease to exist in 2023, but full details as to how local agents and representatives will be placed to deal with local ground level issues is still unknown.

8.3 YLCA – Cllr Brotherton confirmed that as the YLCA Conference 2022 is on Friday 23rd September but that she is unable to attend in capacity as Clerk due it being a full day in Leeds rather than the hoped for hybrid meeting, which would permit attendance to one or two of the sessions via Zoom. No other Councillors were available to attend.

8.4 NYCC Highways & Pavements – the Clerk updated the Council on the ongoing frustrations with using the Parish Portal to report problems. Some progress has been made with Highways clearing the overgrown vegetation on the Cemetery Road. The next step is for it to be cleaned as part of the regular road sweeping processes. The following stage is to have a Highways Engineer inspect the site and state of the actual pavement (tarmac, kerbs etc). Clerk is requested to ask for advance notice of the highways inspection in order to be present, if possible, to ask questions about how it is marked and graded, and to comprehend how bad it needs to get to merit repair and resurfacing.

8.5 Other village matters:

8.5.1 At the last meeting, Cllr Winter had proposed the need for the village / parish noticeboards to be renovated or replaced. After some online research, he reported that we could be looking at around £1500 for 2 x Notice Boards. Cllr Cray offered to ask Shamrock Sheds for a Quote. Cllr Brotherton advised she would also research local joiners / carpenters to quote for making new ones to make maximum use of the space on the site. Cllr Cray also advised that we would need to respect the wishes of the owners of the wooden fence which currently has the two old Notice boards mounted on. It was also AGREED that the lengthy instructions on how to use the Defibrillator should move into the Community section of the Noticeboard, thereby freeing up space for legal notices on the Parish Council Noticeboard. The Clerk was asked to source a laminated sign stating the location of the actual Defibrillator to be included in the Noticeboard display.

8.6 Traffic & speeding issues – the Clerk was requested to contact our PCSO to ask when further Speedwatch events are planned – no response has been received to date. The event in January 2022 was promised to be one of several over the year at different times and days. No response has been received to the email sent by the Clerk on 8th July 2022. Further requests will be made to ensure this concern continues to be a priority for KMPC

9. Other Council Matters

9.1 Sarah Barker-Wyatt, resident of Kirby Misperton, put herself forward for the role of Councillor and to fill the vacancy at the June meeting. It was RESOLVED that she would be formally co-opted for the role at the next meeting in August. Unfortunately, due to illness, she was unable to attend this August meeting. As the role had already been accepted at the June meeting, this procedure was simply to formally co-opt and have it thus Minuted. The Chairman proposed that this process should still proceed so that Sarah can join the next meeting fully in the capacity of a co-opted Councillor. The Proposal was seconded by Cllr Cray and was APPROVED unanimously.

The Council agreed to move the date of the December meeting from the current scheduled date of 7th December. The Clerk was asked to seek availability options at the Village Hall and to gain agreement as to a suitable alternative date for all Councillors.

Subsequent meeting dates agreed:

19th October 2022

December 2022 – to be confirmed.

There being no other business, the Chairman thanked those present for their attendance and declared the meeting closed at 20h00

Signed: 

CHAIRMAN

Date: 19/10/22

**Please note – the Member of the Public, Mr Ken Edmonds spoke to the Council on a matter of concern but it was after the meeting had closed. The Council agreed to add the matter to the next Agenda for discussion and action.