

Kirby Misperton Parish Council

Clerk: Cllr Helen Brotherton

Chestnut House, Main Street, Kirby Misperton YO17 6XL

Tel: 01653 669902 / 07485 010305 Email: KMParishClerk@outlook.com

Dear Councillor

19th January 2023

You are summoned to attend the next meeting of Kirby Misperton Parish Council, to be held on Wednesday 25th January 2023 at 7.00pm at Kirby Misperton Village Hall.

Cllr. Helen Brotherton
(Clerk)

Meeting information: whilst Covid Risk Assessments and some guidelines have changed, we will continue to maintain some social distancing in the Committee Room and keep it well ventilated. Use of masks is discretionary. Any Members of the Public who wish to attend will be asked to respect these Guidelines. Please ensure that vulnerable adults who join the meeting do have the permission of their guardian.

There will be an open session for any Members of the Public who wish to speak / ask questions of the Council at 7.00pm. The Chairman will advise the time limits for this as per the KMPC Standing Orders. The main Council meeting will then follow

AGENDA

1. To receive apologies for absence
 - 1.1. To approve reasons for absence given by Councillors
2. To receive any declarations of interest in items on the Agenda
3. To confirm the Minutes of the following meetings, as a true and correct record:
 - 3.1. KMPC Meeting 20th December 2022
4. To receive information on the any ongoing issues (matters arising) from these meetings, if not covered elsewhere on this Agenda and decide further action where necessary.
5. War Memorial & Roundabout project
 - 5.1. Update on Phase I plus budget & design plans for Phase II (including accommodation of a Village Christmas Tree each December ongoing)
 - 5.1.1. Possible decoration of roundabout for the Coronation (May 2023)
 - 5.1.2. Ongoing plans for the 5 x Council owned tubs (3 x roundabout & 2 x Noticeboard)
6. Planning - There are no new Planning Applications to discuss:
7. Financial Matters
 - 7.1 Updated Standing Orders for 2022/2 - to be approved

7.1.1 Internal Controls review for 22/23

7.2 RFO to share information regarding Bank & Cheque Book Reconciliations and to gain approval & cheque signatures for any payments as required (see list, if applicable).

- i. Chq 513 J Cray – reimbursement for Xmas Baubles - £18.75

7.3 Training Budget

i. Request made for Cllr Winter to attend PROW Webinar (Public Rights of Way) on 17th January 2023. As small authority bursary fee of £16.70 fell within the current Training Budget – RFO gave permission. No invoice yet received from YLCA

7.4 General 2022/23 Budget review and adjustments to the new Budget for 2023/24

7.4.1 VAT refund 2022 / 23 (by end March 2023) – awaiting additional spending with any VAT on materials / works on Roundabout, Noticeboard etc.

8. Village Matters & Matters requested by Councillors

8.1 KM8 / Third Energy – update from Cllr Cray

8.2 Local Government Restructure – update from Cllr Winter

8.3 YLCA – update from Cllr Brotherton

8.4 NYCC Highways & Pavements – Clerk to update Council

8.5 Other Village matters

8.5.1 Village Noticeboard repair / renewal

Rural Grant funding successful - £1760.40 paid to KMPC (see bank statement). Clerk to update on progress with quotes and sourcing of two Wall mounted, Double Door Noticeboards for the Parish Council & the Village

8.6 Traffic & speeding issues

8.7 Drains & Sewers – need for an up to date & current map / plan for the village from Yorkshire Water – Cllr Winter to update

8.8 Affordable Housing in the village and surrounding areas – Cllr Cray

8.9 840 Coastliner bus route under threat – action required

9. Other Council Matters

9.1 Plans and budget for HM King. Charles III's Coronation – May 2023 and Village participation / Community Events. Proposed Budget of £600 total with contributions of £250 each from KMPC and Village Hall plus an additional £100 from Gt & Lt Barugh – for approval

To notify the Clerk of matters for inclusion on the agenda of the next meeting.

To note that the date of the next ordinary meeting:

1st March 2023

To agree Meeting dates for the remainder of the Spring / early Summer 2023