

Minutes of the Ordinary Meeting of Kirby Misperton Parish Council

Wednesday 25th January 2023

The meeting was held at Kirby Misperton Village Hall.

No Members of the Public were present.

Present:

Cllr Jacqueline Cray – Vice-Chairman

Cllr Sarah Barker - Wyatt

Cllr Helen Brotherton (& Volunteer Clerk)

1. Apologies were received from Cllr Peter Winter due to other commitments. Cllr Charles Booth has proffered his resignation, with regret, but with immediate effect, due to ongoing ill-health. Cllr Booth sent his resignation letter by email to the Chairman on 23rd January. The apology and resignation were duly accepted. The three Councillors in attendance were able to continue the meeting as the criteria for quorate had been met.
2. There were no declarations of interest in items on the Agenda
3. It was RESOLVED to approve the Minutes of the following meetings, as a true and correct record:
 - 3.1. KMPC Meeting 20th December 2022 – APPROVED
4. Ongoing issues (matters arising) from this meeting, were all covered elsewhere on this Agenda.
5. War Memorial & Roundabout project and update:

Phase II – Spring 2023 – the Council reviewed the original quotes from Not Just Mowing and Spruced Up, which involved planters, replacement membrane and gravel and agreed that neither of these options felt right for the village. The third option, which is the proposal from Andrew Karavics of Scampston, of low maintenance plants and shrubs was accepted as the right choice. The Council RESOLVED to agree to the following costings:

5.1 Andrew Karavics fee for consultation, design and overseeing the planting of £200

5.2 The quote from RV Rogers nurseries for plants - £411.00 plus VAT (which will be reclaimed at financial year end)

5.3 Chris Humphries, of Spruced Up quote for £100 for the extra manual work, digging in of manure etc, and assisting Andrew with the planting and understanding the required level of maintenance.

Cllr Cray advised there was a possibility of some rural grant funding via Cllr Steve Mason of Ryedale and North Yorkshire Councils. The Clerk was asked to submit the quotes above and a letter of application by 27th January to Cllr Mason.

6. Planning

- 6.1 There were no new Planning Applications were forthcoming from RDC.
- 6.2 It was noted that the final approval for the revised plans for Stocks Brow were formally passed by RDC on 23rd January 2023

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7. Financial Matters

7.1 The final version of revised Standing Orders were presented by the Clerk. The amendments were noted as correct and in the absence of the Chairman, the Standing orders were formally adopted and signed by the Vice Chairman

7.2 RFO circulated the Bank Reconciliation and Payments & Receipts and a copy of the current spreadsheets plus the current Virgin Money Bank Statement at the meeting. It was AGREED that everything was financially correct. The following cheques were APPROVED

i. Chq # 514 £18.75 – Reimbursement of purchase of Xmas Baubles (for 2023) to Cllr Cray

ii. Chq # 515 £29.99 – Reimbursement of purchase of Xmas Lights for the village tree to Cllr Brotherton

iii. Chq # 516 £16.70 – payment for YLCA invoice 886-2223 (training budget)

iv. Chq # 517 £35.00 – payment for Village Hall Committee Room for 2022

7.2.1 The Internal Controls for 2022/23 were reviewed and all the files and documents were presented by the RFO. The document was duly signed by the Vice Chairman and Cllr Barker-Wyatt.

7.3 The Clerk confirmed that the remaining balance of the General Training is £65.80 for 2022 / 23 is available for any Councillor to utilise.

7.4. KMPC Budget: the RFO presented the modified Budget for 2023/24:

7.4 a) It was noted that the Precept with a rise of 5% for the next Financial Year, had been sent to RDC before the deadline of 31st December. The Clerk advised that as part of the changes and move to the restructured North Yorkshire Council, that as the precept is less than £5,000, that the full amount of £2,437.05 would be paid in full in April 2023 rather than in two tranches in April and October.

7.4 b) the budget for the Roundabout was increased (see Item 5), the Coronation budget was reduced (see item 7.4 d) and the Salt Bins maintenance was increased (see Item 7.4.2)

7.4 c)

7.4 d) The Coronation budget was amended to £250 following the joint meeting of the Village Hall Committee, the KMPC and representatives of Little & Great Barugh. As plans for the Coronation will now be consolidated to take place on the Sunday 7th May i.e. one day only, the reduced budget, with the VH also inputting £250 and the Barugh's PC, with a much smaller population, contributing £100. The total budget of £600 will be overseen by Cllr Brotherton as RFO.

7.4 e) The RFO advised that the Rural Grant Application for the had been successful and that £1760.40 was now available for the new Noticeboards. The Clerk had requested quotes from 4 companies. Unfortunately, only two of the quotes had been sent in time for this meeting and so a full analysis and review of the options could not be undertaken. It was AGREED that once the other quotes were received, that an Extraordinary Meeting should be called to briefly review and make a decision. It is hoped that the project to purchase and for two new noticeboards can be completed before the end of May as the funds are already available.

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7.4.1 It was accepted that the purchase of the Noticeboards and the Roundabout project fulfilment will both incur VAT and that the submission for the reclaim will take place at the end of the Financial Year to maximise the be amount to be claimed.

7.4.2 Salt Bins – Whilst this topic had been temporarily taken off the Agenda, it has recently come to light that our understanding of the situation and responsibility for refilling the Village Salt (Grin) Bins has been incorrect. The previous Clerk, having left no handover notes or information, seemingly missed communicating to the Council that after service cuts in 2014/15, NYCC no longer maintains the salt bins as part of their budget. The cost of maintaining and filling them each Winter is down to the local authority i.e. the Parish Council! The Clerk advised that the cost from Highways would be £75 plus VAT per bin to maintain and for two fills each Winter. It was AGREED that as this vital service must be maintained, that the Budget would be adjusted accordingly. As we are halfway through the risk of bad weather Winter season, the Clerk has already requested that a discounted single fill for this year, at the earliest opportunity, be actioned and that going forward, we will agree to contract Highways to undertake this annually.

8. Village Matters & Matters requested by Councillors

8.1 KM8 / Third Energy – Cllr Cray shared the latest information on the ongoing renewable energy plans. As soon as more information is gleaned, this will be included at the next meeting. Cllr Cray advised she will be attending a meeting with the KM8 Communications officer on 1st February.

8.2 Local Government Restructure – Cllr Winter, not being present, means this item will continue to the agenda for the next meeting.

8.3 YLCA – Cllr Brotherton advised that the Ryedale Branch meeting will be held on Zoom on 7th February. Currently nobody from KMPC is available to attend.

8.4 NYCC Highways & Pavements – the Clerk reported there were no current issues, apart from the ongoing frustrations of stubborn refusals to acknowledge that the Cemetery Path remains an unresolved issue. It was RESOLVED that to try to make some progress or at least to better understand why the situation is not considered urgent enough to merit action by Highways, that the Clerk should write to our MP, Kevin Hollinrake

8.5 Other village matters:

8.5.1 Village / Parish Noticeboards refurbishment / replacement. See Item 7.4 e) regarding the new Budget and the Grant Application.

8.6 Traffic & speeding issues – the Clerk advised that there had been no further communications from the PCSO about Speedwatch or Speed Events

8.7 Drains & Sewers – no further updates as to what the response from Yorkshire Water has been as Cllr Winter was absent.

8.8 Affordable housing in the village and surrounding areas. Cllr Cray offered to contact Cllr Lindsay Burr to find out how and who to contact about finding if there are any plans for social and affordable housing in our environs.

8.9 Coastliner 840 Bus Route under threat. The Council was unanimous in agreeing that the loss of this service would be a huge backwards step in every way. Our rural community depends on this service and whilst it is accepted that it is likely busier in the Summer months, to lose the service altogether would be tragic. The Clerk was tasked with again communicating our concerns to the local MP, Kevin Hollinrake.

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9. Other Council Matters

9.1 The King's Coronation in 2023 – see 7.4 d) for Budget. The next Coronation sub-committee meeting will be held on 1st March at 18h30 in advance of the KMPC meeting for the same evening.

Subsequent meeting dates agreed:

1st March 2023 @ 19h00

19th April 2023 @ 19h00

The Clerk shared the YLCA's information about the structure of the Council's year and the particulars, differences and legalities of the Annual Meeting of the Parish Council and the Annual Parish Meeting. It was agreed to run the meetings separately but on the same day. The date of Saturday 20th May was agreed. The Annual Parish meeting, open to all, with guest speaker and refreshments will take place from 10h00. After this meeting is closed, the Councillors shall remain to hold the Annual meeting of the Council for due elections.

There being no other business, the Chairman thanked those present for their attendance and declared the meeting closed at 20h50

Signed: 

CHAIRMAN

Date: 1/3/23