

Minutes of the Ordinary Meeting of Kirby Misperton Parish Council

Wednesday 22nd November 2023

The meeting was held at Kirby Misperton Village Hall

Present:

Cllr Peter Winter – Chairman
Cllr Jacqueline Cray – Vice-Chairman
Cllr Helen Brotherton (& Volunteer Clerk)
Cllr Sarah Barker – Wyatt

No Members of the Public were in attendance.

1. Apologies were received from Cllr Mark Atkinson – unable to attend due to shift work changes. This Apology was duly accepted.
2. There were no Declarations of interest:
3. It was RESOLVED to approve the Minutes of the following meetings, as a true and correct record:

3.1 KMPC Ordinary Meeting 30th August 2023

4. Matters arising

All ongoing issues were covered elsewhere on the Agenda.

5. Planning

No new applications received.

5.2 The Clerk confirmed that she had received a Planning Enforcement form to complete regarding the possible building activity (caravan hook-ups) on the Ltl Barugh road. It was AGREED that the Clerk should complete and submit the form.

5.3 The proposed new development of the Football Stadium and other facilities for Pickering Town FC at Flamingo Land: as no formal consultation has taken place and as there is no submission of any Planning Application to NYC, the Clerk was requested to prepare a brief letter to both the Chairman of the Football Club, Mr J Hopwood and to Mr G Gibb of Flamingo Land, formally requesting information as to plans for the development and access. It was AGREED that the Clerk circulate her draft letter for final approval before seeking signatures from the Chairman & Vice-Chairman and sending by first class mail.

6. Financial Matters

6.1 The RFO shared all Bank & Cheque Book reconciliations and showed how all the payments in and out were all correct. The Bank Balance on 20th October 2023 (last statement date) was £3566.03. The RFO illustrated again how her Cheque Book records also had a Minute Reference to show when the spend was approved.

6.1.1 The RFO had prepared an Internal Controls checklist was reviewed and signed by the Chairman and Vice-Chairman to comply with Audit recommendations. The RFO had updated the KMPC Asset Register to include the Noticeboards. The update Internal Controls & Asset Register are to be published on the website.

6.1.2 The RFO confirmed she has written to Virgin Money to request a new Mandate Form to remove and add cheque signatories. The RFO confirmed she had also enquired about an appropriate online bank service, suitable for a double authorisation system for a Local Authority.

The following cheques were approved:

- i. Chq # 545 £23.98 British Legion Poppy Wreath (as per Budget)
- ii. Chq # 546 £194.26 Spring Bulbs, compost and labour (Roundabout) *Minute ref: KMPC280623 # 7.4*

6.2 Training Budget

The RFO advised there were still funds available for any Councillor to utilise.

6.3 General 2023/24 Budget review

The RFO circulated the current Budget status versus Outturn.

6.3.1 The RFO circulated and explained the options for inclusion in the Draft budget which included illustrating the impact and revenue by increasing the annual Precept by 0%, 5%, 10% or 25%. It was noted that the small 5% increase for the current Financial Year 203/24 had delivered. It was therefore AGREED unanimously that an increase of 5% for 2024/25 should again be applied for. This would require a Precept demand for £2,588.90 to be submitted in December to NYC. This will be presented for final approval on 29th November KMPC meeting.

6.3.4 Church clock and biennial servicing

The situation regarding support for religious organisations has been resolved. An amendment to legislation and the Government bill regarding which cleared its final stages in the House of Lords in September 2023. Local authorities CAN provide grants for parish churches and places of worship, following many years of legal uncertainty. The RFO has included a figure for the biennial servicing of the St Laurence clock due in 2024, but this may be delayed / amended as refurbishment works are due to commence at the church in early 2024.

7. KMPC representatives / project co-ordinators – updates

7.1 KM8 / Third Energy – update from Cllr Cray

The news and developments from KM8 and Third Energy continues to be positive. Cllr Cray advised their PR representative will be looking to do a presentation for the community in due course.

7.2 North Yorkshire Council

7.2.1 NYC Local Transport plan

The NYC Local Transport Plan survey was completed by Cllr Brotherton & Cllr Atkinson and submitted ahead of the deadline extension.

7.2.2 – The Clerk had circulated a link to an invitation to an online briefing / webinar for the North Yorkshire Local Plan to be held on 5th December 2023 6 – 7pm. Maximum of two attendees per local authority. Both Cllr Cray & Cllr Brotherton advised they would attend on behalf of KMPC

7.3 YLCA – Cllr Brotherton advised that there were no current items from the YLCA that required attention.

7.4 War Memorial & Roundabout project:

- 7.4.1 The Clerk confirmed that the Spring bulbs plan had been fully implemented by Spruced Up. The Clerk was asked to organise the purchase and delivery of the Village Christmas Tree from Paley's of Malton, and to arrange for Spruced up to erect it as per last year. The Clerk advised that the Xmas decorations had been purchased in the January 2023 sales, as the previous year's had been "borrowed". The main star and battery LED lights had been purchased in December 2022. There was concern that the lights had been too small last year and that a new quest to find some bigger and brighter ones should be undertaken.
- 7.4.2 The Clerk confirmed that the Jubilee tubs have been repaired and re-planted.
- 7.4.3 the Clerk circulated a new spreadsheet showing a breakdown of the 4 elements of required works and showed the comparison quotations received thus far from the conservation and restoration companies that Cllr Atkinson had received. The different quotations do not quite compare in that the works have been broken down into the separate elements and tasks differently. The Council AGREED that there was sufficient information for the Clerk to embark on the Pre-Grant Application process with the War Memorial Organisation. The Clerk advised she would endeavour to have the first steps completed by the end of the Calendar year. Whilst a significant sum has been allocated to this project in the 2024/25 Draft Budget, it is based on the most expensive quotation and is for approximately 50% of the cost. It was hoped that further grant applications and fund-raising would be pursued / investigated.
- The four key elements are:
- (a) Cleaning the stone (granite)
 - (b) Replacing / renovating the plaque
 - (c) Replacing the missing letters
 - (d) Pointing and restoring the stonework
- The RFO has proposed a potential £2800 to be set aside for this project in the 2024/25 Budget.

7.5 NYCC Highways & Pavements

- 7.5.1 The Clerk advised that the works to upgrade the village streetlighting to "part night LED lighting" would begin on 15th December 2023.

8 Village Matters & Matters requested by Councillors

8.1 Flamingo Land plans for Notice Board for FL Villagers – Cllr Cray undertook to enquire about progress on this now that busy high season is finished.

- 8.2 "20 is Plenty" – no further news on this application has been received. Since the survey was undertaken, there has been a change in the National Government's policy on 20 mph zones and it is believed to be unlikely that much progress will be made on this subject before the next General Election.

8.3 Public Rights of Way:

8.3.1 – Cllr Winter has been advised that matter of blocked footpaths in the Kirby Misperton / Gt Habton area is not a priority.

8.4 Re-wilding Verges – Cllr Winter advised that work has taken place to start the re-wilding of verges project but that continued wet weather has made it more of a challenge.

8.5 Community activities:

8.5.1 Remembrance Sunday service - Cllr Cray updated the Council on the issues that had been faced with the withdrawal of any traffic management support by North Yorkshire police and that most cars did not, in fact, slow down or stop for the short memorial service and the two-minute silence. NY Police were represented by two officers and laid a wreath. There is a new requirement that for future events, where volunteers will need to attend Traffic Management Training by NYC Highways. There is a cost to this training, but Cllr Steve Mason of NYC, who attended the service and laid a wreath on behalf of the community, advised that there may be grant support for this training.


8.6 Dog fouling issue – the Clerk had circulated the quotes for three Dog Waste / Litter Bin options from the Community Link team in advance of the meeting. It was raised by Cllr Barker – Wyatt that it may be more cost effective and useful to request to have the existing one (on the 30 mph sign pole, near the Salt Grit Bin on Gt Habton road) to the new location near the Village Recycling plot. The Clerk was tasked with requesting this option and a price, if it is possible.

9. Other Council Matters

The Chairman requested an item on Bio-Diversity Policy be included on the Agenda for the next meeting.

The dates for the next meetings for the first half of 2024 will be agreed at the meeting on 29th November 2023, when all Councillors are likely to be present. These should include agreed dates for the Statutory Annual Meetings in May 2024.

There being no other business, the Chairman thanked those present for their attendance and declared the meeting closed at 20h10

Signed.....
CHAIRMAN
Date:.....29/11/23.....