

# Minutes of the Ordinary Meeting of Kirby Misperton Parish Council

Wednesday 29<sup>th</sup> November 2023

The meeting was held at Kirby Misperton Village Hall

Present:

Cllr Peter Winter – Chairman  
Cllr Jacqueline Cray – Vice-Chairman  
Cllr Helen Brotherton (& Volunteer Clerk)  
Cllr Mark Atkinson

No Members of the Public were in attendance.

1. Apologies were received from Cllr Sarah Barker - Wyatt – unable to attend due to private family matters. This Apology was duly accepted.
2. There were no Declarations of interest:
3. It was RESOLVED to approve the Minutes of the following meetings, as a true and correct record:
  - 3.1 KMPC Ordinary Meeting 22<sup>nd</sup> November 2023
4. Matters arising  
All ongoing issues were covered elsewhere on the Agenda.
5. Planning  
No new applications received.
  - 5.2 The Clerk confirmed that she had submitted the Planning Enforcement regarding Ltl Barugh road. No response had been received as yet.
  - 5.3 No response has to date been received from the letters regarding the proposed new development of the Football Stadium and other facilities for Pickering Town FC at Flamingo Land. It is hoped there will be news in advance of the next meeting.

## 6. Financial Matters

6.1 The RFO shared all Bank & Cheque Book reconciliations and showed how all the payments in and out were all correct.

6.1.2 The RFO confirmed receipt of the Virgin Money new Mandate Form to remove and add cheque signatories. The form will be completed and prepared for signatures at the January 2024 meeting.

The following cheques were approved:

- i. Chq # 547 £77.50 Village Xmas Tree & materials / labour to erect *Minute ref: KMPC221123 # 7.4.1*

## 6.2 Training Budget

The RFO advised there were still funds available for any Councillor to utilise. The current Training Budget funds available are £77.50. Cllr Cray expressed interest in a forthcoming YLCA Basic Understanding of Planning webinar in January 2024.

### 6.3 General 2023/24 Budget review

The RFO circulated the current Budget status versus Outturn.

6.3.1 The Council unanimously APPROVED the 5% increase in the Precept for 2024/25 and requested the RFO to demand a Precept of £2588.90 from NYC.

### 7. KMPC representatives / project co-ordinators – updates

7.1 KM8 / Third Energy – Cllr Cray was asked to invite a representative from Third Energy / CeraPhi (Geothermal Energy), to be a Guest Speaker, once the dates for the Annual Meetings were agreed. Saturday 18<sup>th</sup> May 2024 is the preferred date (Clerk to check availability of the Main Hall at the Village Hall).

#### 7.2 North Yorkshire Council:

##### 7.2.1 NYC Local Transport plan:

The Clerk advised that she had received an invitation to a Teams meeting to discuss the development of a new strategic Local Transport Plan. Awaiting confirmation of the date.

7.2.2 – Cllr Brotherton confirmed she & Cllr Cray would attend the webinar on the North Yorkshire Local Plan on 5<sup>th</sup> Dec and brief the Council at the January meeting.

7.3 YLCA – Cllr Brotherton advised that there were no current items from the YLCA that required attention.

#### 7.4 War Memorial & Roundabout project:

7.4.3 the Clerk advised she intended to start the War Memorials pre-grant application as soon as possible, ideally before the end of the Calendar year.

#### 7.5 NYCC Highways & Pavements

7.5.1 It was AGREED that the Clerk proceed with communications to the village regarding the streetlighting upgrade to “part-night LED lighting” which is scheduled to commence on 15<sup>th</sup> December 2023. It was agreed that the Newsletter, Noticeboard and Facebook would be the best option.

### 8 Village Matters & Matters requested by Councillors:

8.1 Flamingo Land plans for Notice Board for FL Villagers – Cllr Cray advised that thus far she had no luck in raising a response but would continue to pursue.

8.2 “20 is Plenty” – the Clerk was asked to pursue an update regarding the local and national policy on 20 mph zones from Highways.

8.4 Re-wilding Verges – Cllr Winter advised that the wet weather delays have somewhat thwarted activities. Preparations and planting will re-start in the Spring.

8.4.1 Cllr Winter advised that the Council has a duty to prepare and agree a Bio-Diversity Policy and Nature Recovery Plan. The Clerk advised that she planned to look into a NALC template and guidance form YLCA. There has already been a notification that a NALC Model will be available shortly.

8.5 Community activities:

8.5.1 Traffic Management Training by NYC Highways for future community events (i.e. Remembrance Sunday): Cllr Winter to contact Cllr Steve Mason after the Christmas holidays, regarding the possibility of funding for this.

8.5.2 VE Day Anniversary 6th June 2024

8.5.2.1 Cllr Cray, who sits on both the Parish Council and the Village Hall Committee, offered to propose a combined sub-committee to the VH, much like the ones for the Jubilee / Coronation, to share ideas and plan the event.

8.6 Dog fouling issue – the Clerk advised that she had sought clarification from NYC and the Community Team (Ryedale) regarding the best option and whether re-siting the existing bin from Gt Habton road could also be an option, and is awaiting a response. As the cost of this purchase falls within the Clerk's Emergency Spending Powers (see KMPC Financial Regulations), it was AGREED that due to the urgency of the situation, the Clerk should proceed with the most appropriate option as soon as possible. The Council having APPROVED this, it is hoped that a bin in the new position could be in situ before Christmas.

9. Other Council Matters

The dates for the next meetings in 2024 were agreed as follows: the Clerk should check availability for these dates immediately and arrange alternatives where necessary:

KMPC Ordinary Meetings:

24<sup>th</sup> January 2024

13<sup>th</sup> March 2024 (for appointing Auditor etc)

24<sup>th</sup> April 2024 (for AGAR review)

Statutory Annual Meetings:

These would be held on the same day as in recent years – a Saturday in May where the formal Annual Meeting of the Parish Council (Elections) would take place before the Annual Parish meeting with refreshments and Guest Speakers. Saturday 18<sup>th</sup> May was proposed.

Other Business:

Cllr Mark Atkinson announced that it was his intention to step down after one year in the role. He will therefore formally resign at the March 2024 meeting.

Cllr Peter Winter wished to remind the Council of his declared intention to step down as Chairman, whilst remaining a Councillor, at the May meeting.

There being no other business, the Chairman thanked those present for their attendance and declared the meeting closed at 20h15

Signed.....

CHAIRMAN

Date:..... 17 / 1 / 24