

Kirby Misperton Parish Council

Clerk: Cllr Helen Brotherton

Chestnut House, Main Street, Kirby Misperton YO17 6XL

Tel: 01653 669902 / 07485 010305 Email: KMParishClerk@outlook.com

Dear Councillor

5th June 2024

You are summoned to attend the next meeting of Kirby Misperton Parish Council, to be held on Wednesday 12th June 2024 at 7.00pm.

The venue for this special meeting is:

KMA wellsite, Kirby Misperton, North Yorkshire, YO18 6EA

Site coordinates are SE771789

(From Kirby Misperton Village head towards Great Habton Village, After exiting Kirby Misperton, take the next right opposite the farmhouse onto the private road and then take the first right up to the KMA site)

Cllr. Helen Brotherton
(Clerk)

There will be an open session for any Members of the Public who wish to speak / ask questions of the Council at 7.00pm. *All are welcome to attend the meeting at KMA – please advise the Clerk (contact details above), if you are planning to attend as we can arrange transport / lifts as it is just outside the village.* Please ensure that vulnerable adults who join the meeting do have the permission of their guardian.

The Chairman will advise the time limits for this as per the KMPC Standing Orders. The main Council meeting will then follow.

AGENDA

1. To receive apologies for absence
 - 1.1. To approve reasons for absence given by Councillors
2. To receive any declarations of interest in items on the Agenda
3. To confirm the Minutes of the following meetings, as a true and correct record:
 - 3.1. KMPC Ordinary meeting 24th April 2024
 - 3.2. KMPC Annual Meeting (& Elections) – 18th May 2024
 - 3.3. Annual Meeting of the Parish Minutes have been circulated but will require formal Approval at the next Annual Meeting in May 2025
4. To receive information on the any ongoing issues (matters arising) from these meetings, if not covered elsewhere on this Agenda and decide further action where necessary.
5. Planning –

No new applications received.

 - 5.2 Planning enforcement – Caravan & Motorhome site at Shamrock Sheds Ltl Barugh road – no planning application received for comment
6. Financial Matters
 - 6.1 RFO to share information regarding Bank & Cheque Book Reconciliations and to gain approval & cheque signatures for any payments as required (see list, if applicable). Full bank reconciliations to be circulated in advance of this meeting.

6.2 Review of Internal Audit Report

6.2.1 Final AGAR review and Approval – signatures and planned submission of Certificate of Exemption to PFK Littlejohn before end of June 2024

6.2.2 Agree Public Rights period, which must be on the website / NB for 30 working days, to include the first 10 working days of July 2024. The RFO will propose: 13th June – 24th July 2024.

6.2.3 Insurance Zurich - in place and up on website

6.3 Training Budget

6.4 Website – update from Clerk with proposal from Aubergine and usage of the platform for small authorities: www.yorkshireparishes.gov.uk

6.5 New Financial Regulations NALC Model

7. KMPC representatives / project co-ordinators - updates

7.1 Ceraphi/ Third Energy – review of grant applications and update

7.2 North Yorkshire Council

7.3 YLCA update from Ryedale Branch meeting held on 11th June

7.4 War Memorial & Roundabout project

7.4.1 Pre-grant application to War Memorial - update

7.5 NYCC Highways & Pavements

7.5.2 Highways – traffic management training – update Cllr Fazackerley

8. Village Matters & Matters requested by Councillors

8.1 Flamingo Land “village” (residential community) Noticeboard

8.2 “20 is Plenty” – Highways consultation request submitted by Clerk 21.05.24

8.3 Public Rights of Way

8.3.1 Blocked paths /Pathkeeper Scheme & Gt Habton – Cllr Winter update

8.4 Community activities

8.4.1 VE Day Anniversary 6th June 2024 – Review (inc spend/ SOR to Tate Smith & VAT reclaim amount

8.7 Annual Parish Meeting – review

9. Other Council Matters

To notify the Clerk of matters for inclusion on the agenda of the next meeting.

The next meetings will be:

Wednesday 10th July 2024

August Holiday Recess

Wednesday 25th September 2024

