

Minutes of the Ordinary Meeting of Kirby Misperton Parish Council

Wednesday 24th April 2024

The meeting was held at Kirby Misperton Village Hall

Present:

Cllr Peter Winter – Chairman
Cllr Jacqueline Cray – Vice-Chairman
Cllr Helen Brotherton (& Volunteer Clerk)

Three Members of the Public were in attendance, plus invited Guest Speaker, Russell Hoare from Third Energy

1. Apologies were received from Cllr Sarah Barker – Wyatt due to illness.

1.1 The Apologies were duly Accepted.

1.2 Item 8.6 from the March 2024 Minutes ref Councillor Vacancy had been brought forward at the request of the Chairman, prior to the meeting. Mr Geoffrey Fazackerley's offer to stand as Councillor was Proposed by Cllr Brotherton, Seconded by Cllr Cray and duly accepted unanimously by KMPC. At this point Cllr Fazackerley left the Members of Public area and joined the Council for the remainder of the meeting.

2. There were no Declarations of interest:

3. It was RESOLVED to approve the Minutes of the following meetings, as a true and correct record:

3.1 KMPC Ordinary Meeting 13th March 2024

4. Matters arising

All ongoing issues were covered elsewhere on the Agenda.

It was agreed that Item 7.1 would be brought forward to facilitate the invited Guest Speaker, Mr Russell Hoare from Third Energy.

(7.1) – the background to the ongoing re-purposing of the KMA well-site was given in brief for the benefit of new Cllr Fazackerley. The potential for Grant Funding; Geo-Thermal Energy for Community Projects and the Village, and other developments were presented to the Council. The application for Shared Prosperity Grant Funding for the feasibility studies was proposed. It was RESOLVED that KMPC should agree to apply for any SPF funding at the next meeting to pursue this positive opportunity. The Clerk was asked to include that representatives from Third Energy / CeraPhi would be Guest Speakers at the Annual Parish meeting on 18th May to discuss feasibility studies etc on her Parish News submission for the May Village Newsletter. Future plans for Public site visits for the works at the site would also be revealed at the APM.

It was AGREED that the existing Village Liaison representatives / committee arrangement had been superseded by the new communications channel between Third Energy & The Parish Council. Whilst it does not feel appropriate to disband the Village Liaison Committee, it was less relevant and should possibly be reviewed.

5. Planning

No new applications received.

5.1 The Clerk had pursued the lack of response to the Planning Enforcement form (Ltl Barugh Road), which had been submitted on 23rd November 2023.

A response from NYC planning had been received on 10th April, advising that the LPA is in communications with the relevant parties. The question was raised as to why the response to the Enforcement Planning submission was delayed by four months, and whether there were any statutory timescales and deadlines for a response to be issued. Cllr Fazackerley offered to check whether there should have been a courteous response within an acceptable timescale from the form submission date.

6. Financial Matters

6.1 The RFO shared all Bank & Cheque Book reconciliations and showed how all the payments in and out were all correct. Although the format of Bank Reconciliations is not in the preferred YLCA format, it was clear from the documents and spreadsheets that all finances were correct.

The following cheques was approved:

- i. Chq# 552 £21.00 Temporary Event Licence – D-Day Commemoration event (*Minute Ref KMPC # 8.5 130324*)
- ii. Chq# 553 £141.00 YLCA Annual Membership (agreed in Approved 2024/25 Budget)

6.2 Current Budget and Outturn was AGREED to be correct. The Clerk / RFO confirmed that the VAT reimbursement of £52.15 had been applied for from HMRC

6.2.1 The RFO advised that the Approved Budget for 2024/25 could face some shortfalls due to increases in certain items exceeding the planned 10% inflation for cost of living and additional unknown costs, (see Website). All effort would be made to keep the budget as stable as possible.

6.2.2 The RFO presented the quote for an Internal Audit from IYA (Internal Audit Yorkshire), a company which were on the list of YLCA preferred recommended Internal Auditors. At £350, this quote represented a threefold increase on last year's YLCA Audit and exceeded the Budget considerably, representing 13.6% of the full Precept. As time is pressing, and without the YLCA service, it was AGREED that both the Clerk/RFO and the Chairman would research alternatives. Given the time constraints and the likely short supply of available slots, should a suitable Internal Auditor be found, who can meet Statutory AGAR requirements and who is able to provide the service demanded by the Council, the RFO was given APPROVAL to engage a new, satisfactory Internal Auditor forthwith.

6.2.3 The new Quote from Clear Councils (ex – BHIB Insurance) at £327.94 was reviewed and it was AGREED that the incremental increase, representing 12.8% of the total Precept, and considerably above the Budget for 24/25 was unacceptable. The Clerk was tasked with sourcing any alternative Insurance that met this Council's Statutory requirements, that also came in under this exorbitant price and therefore met the Budget aspirations. The Clerk will report on findings and seek approval for a new Insurance Provider at the next meeting on 18th May 2024. The Insurance renewal date is 1st June 2024.

6.3 Training Budget – the new Training Budget for 2024/25 is £126. With small bursaries, this was deemed sufficient for the year with plenty of opportunities for Councillors to attend relevant sessions. Cllr Cray reiterated her intention to attend a Planning Webinar when the next suitable date arises. Planning, and the apparent reduction of input from small authorities, such as KMPC, remains a concern.

7. KMPC representatives / project co-ordinators – updates

7.1 See Item 4

7.2 North Yorkshire Council:

Cllr Winter confirmed that the forthcoming Mayoral Elections should be proceeding without any input from the Parish Council. It was AGREED that KMPC send all Candidates all good wishes.

7.2.3 Parish Council Website - ceasing RDC support by NYC from March 2025. Cllr Winter updated the Council on the various options and likely costs to set up this year and then ongoing. It was AGREED that progressing the gov.uk route for the domain and eventual Councillor email addresses would be the most professional solution and would encourage respect for the Clerk & Councillors. There is a likely £100 plus VAT grant for preparing for a .gov.uk domain name. The Clerk was asked to revert to NYC as to what additional support might be available given the lateness of the announcement of withdrawal of hosting and support i.e. 15th December 2023 – after the Precept demand has been submitted and the Budget signed off. It was also AGREED that any new website would be much simpler and contain only legally required items and therefore minimal maintenance and upkeep.

7.3 YLCA – The Clerk confirmed there will be a Branch Meeting for Ryedale shortly – she will advise exact date and let YLCA know if there will be representatives from KMPC

7.4 War Memorial & Roundabout project:

7.4.1 the Clerk advised that there would be a continued delay in preparing the War Memorials pre-grant application due to her time constraints and work pressures. Cllr Cray requested that she and the rest of the Council be sent the details about the Pre-Grant Application to see if it something that another Councillor could make progress with.

7.5 NYCC Highways & Pavements

7.5.2 The Clerk presented the quote from Highways for the training using a company called Community TM regarding training for Volunteers. The cost for one Operative would be £250 + VAT and additional volunteers for £30 + VAT each. There is no indication of how often or at what cost any “refresher” courses might be. Cllr Fazackerley offered to find out more i.e. dates and frequency of the training and also to contact Cllr Steve Mason regarding his offer to potentially fund this training.

7 Village Matters & Matters requested by Councillors:

8.1 Flamingo Land plans for Notice Board for FL Villagers – Clerk advised that the formal letter to Mr Gordon Gibb did indeed trigger a response from his PA, Helen Brown. The delays were due to focus on Dewars, but did give some hope that a new Noticeboard would be made for the site, rather than an old repurposed window frame. The Clerk proposed that she respond again to ask if a date for the Noticeboard to be erected could be announced at the APM on 18th May.

8.2 “20 is Plenty” – this concept / project appears to have stalled and as the national Government has dropped it from their agenda, it would seem no further progress is likely. The Clerk proposed she write one last email to Highways to enquire if there could be anything more (the last correspondence suggested that our request

was "under review"). If there is nothing more that can be done, the item will be considered closed and removed from further Agendas.

8.3 The issue of the "closed" inaccessible public footpath near Gt Habton continues to be a problem and we have been advised that it is "not a priority". NYC did admit to their mistake when the farm was sold some years ago, as the then Planning Department advised the new owners that there were NO PROW across the land and that the keeping of bulls would be permitted. Cllr Winter has become an official "Pathkeeper" and will be tackling some of the overgrown hedging on this pathway, in accordance with Pathkeeper guidance and protocols.

8.4 The new KMPC Bio Diversity Policy was duly APPROVED, signed and a copy will join the other Statutory Policies and Documents on the website. It was AGREED that a copy of the new Policy should also be displayed on the Noticeboard so the village know their Council is committed to a greener future.

8.5 . D-Day Anniversary 6th June 2024 – provisional plan to include Village Hall, the Barugh's – a Beacon Lighting and Supper Event and pay – bar is now in place. Cllr Brotherton now has a Temporary Events Permit for this event as a Personal Licence Holder. She also has an arrangement for Sale or Return from Tate Smith for the event.

8.6 Councillor Vacancy – position filled (see Item 1.2)

8.7 Annual Parish Meeting will follow from the legal meeting on 18th May 2024.

Guest speakers confirmed:

- Ceraphi / Third Energy
- Jamie Hopwood – Pickering Town FC

It was AGREED that for this event, no flyer would be produced but that the Clerk would request for the information and timings to be included on the Village Newsletter. The Clerk will also prepare an A4 "poster" for the Noticeboard and for the Village Hall and post on the Village FB Social Media site.

Refreshments planning – Councillors agreed as to who would provide what (Coffee and tea, cakes and biscuits etc). As Chairman Cllr Winter has already given prior notice of his intention to step down as Chairman (but remain a Councillor) at the Annual Meeting of the Parish Council, earlier the same day, the Clerk was asked to present the Council and a Summary of achievements and plans to the Public at the APM.

KMPC Ordinary Meetings:

The next meetings will be:

18th May 2024 – Annual Meeting of the Parish Council & Elections

18th May 2024 – Annual Parish Meeting with refreshments & guest speakers

12th June – Ordinary Meeting

10th July – Ordinary Meeting

25th September – Ordinary Meeting

There being no other business, the Chairman thanked those present for their attendance and declared the meeting closed at 21h05

Signed.....
CHAIRMAN

Date:..... 12th June 2024 .